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	Total miles this day		
Business (b)	Circle vehicle numb	er drive	n
BusResidRental (r)	this day		
Investment (i)	1 2	3	
Personal (p)	End Odometer		
Commuting (c)	Beg Odometer		
Total miles	Total miles		
Notes			

To Do List for Today

1

To Do List fo	r Today			Tax Diary S	System	
1				Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals	Travel breakfast	
10.00				Who	Travel lunch	
	Total miles this day			Where	Travel dinner	
Business (b)	Circle vehicle numb	oer drive	en		Travel snacks/drinks	
BusResidRental (r)	this day	3		Why	Client meals	
Investment (i)	1 2	<u>ی</u>			Total meals	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous	Supplies	
Total miles	Total miles			For business gifts record To whom	Postage	
Notes				Why	Business gifts	
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To Do List for 1	Гoday	,		_ Tax Diary System Circle month Circle day			
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12.00			<u> </u>	Vehicles For each vehicle, enter all (100% of)	Vehicle 1 expenses		
1.00			_	monies spent for gas and oil, tires, insurance, car washes, repairs, and	Vehicle 2 expenses		
2.00				other operating expenses.	Vehicle 3 expenses		
3.00					Parking/tolls		
4.00				Travel Where (city)	Air/rail/boat		
5.00					Rental car/bus/taxi		
6.00				Why (business reason)	Lodging		
7.00					Tips. laundry, other		
8.00					Total trv day (no meals)		
9.00				Meals	Travel breakfast		
10.00				Who	Travel lunch		
	Total miles this day			Where	Travel dinner		
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks		
BusResidRental (r)	this day			Why	Client meals		
Investment (i)	1 2	3			Total meals		
Personal (p)	End Odometer				_		
Commuting (c)	Beg Odometer			Miscellaneous	Supplies		
Total miles	Total miles			For business gifts record To whom	Postage		
Notes					Business gifts		
				Why	_		
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To Do List for T	oday			Tax Diary S	System
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12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)	this day	0		Why	Client meals
Investment (i)	1 2	3			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
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To Do List fo	r Tod	lay			Tax Diary S	System
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12.00					Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls
4.00					Travel	Air/rail/boat
5.00					Where (city)	Rental car/bus/taxi
6.00					Why (business reason)	Lodging
7.00						Tips. laundry, other
8.00						Total trv day (no meals)
9.00					Meals Who	Travel breakfast
10.00					WIIO	Travel lunch
	1	Total miles this day			Where	Travel dinner
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)		this day	3		Why	Client meals
Investment (i)		1 2	J			Total meals
Personal (p)		End Odometer				
Commuting (c)		Beg Odometer			Miscellaneous	Supplies
Total miles		Total miles			For business gifts record To whom	Postage
Notes					Why	Business gifts
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To Do List fo	Do List for Today				Tax Diary System			
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12.00					Vehicles	Vehicle 1 expenses		
1.00	1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses		
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses		
3.00						Parking/tolls		
4.00					Travel	Air/rail/boat		
5.00					Where (city)	Rental car/bus/taxi		
6.00					Why (business reason)	Lodging		
7.00						Tips. laundry, other		
8.00						Total trv day (no meals)		
9.00					Meals	Travel breakfast		
10.00					Who	Travel lunch		
	1	Total miles this day			Where	Travel dinner		
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks		
BusResidRental (r)		this day	2		Why	Client meals		
Investment (i)		1 2	3			Total meals		
Personal (p)		End Odometer						
Commuting (c)		Beg Odometer			Miscellaneous	Supplies		
Total miles		Total miles			For business gifts record To whom	Postage		
Notes					Why	Business gifts		
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						Other		
						Other		

To Do List fo	r Tod	ay			Tax Diary S	system 1	
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12.00					Vehicles	Vehicle 1 expenses	
1.00					For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00				<u> </u>	Travel Where (city)	Air/rail/boat	
5.00						Rental car/bus/taxi	
6.00				<u> </u>	Why (business reason)	Lodging	
7.00				<u> </u>		Tips. laundry, other	
8.00				<u> </u>		Total trv day (no meals)	
9.00				-	Meals Who	Travel breakfast	
10.00				-		Travel lunch	
		Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks	
BusResidRental (r)		this day 1 2	3		Why	Client meals	
Investment (i)						Total meals	
Personal (p)		End Odometer					
Commuting (c)		Beg Odometer			Miscellaneous For business gifts record	Supplies	
Total miles		Total miles			To whom	Postage	
Notes					Why	Business gifts	
						Other	
						Other	
						Other	

To Do List fo	r Today			Tax Diary S	system 1	4
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12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals Who	Travel breakfast	
10.00				VVIIO	Travel lunch	
	Total miles this day	/		Where	Travel dinner	
Business (b)	Circle vehicle num	ber drive	en		Travel snacks/drinks	
BusResidRental (r)	this day	3		Why	Client meals	
Investment (i)	1 2	<u> </u>			Total meals _	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous	Supplies	
Total miles	Total miles			For business gifts record To whom	Postage _	
Notes				Why	Business gifts	
					Other	
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To Do List fo	r Tod	ay			Tax Diary S	System 1	
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2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00				<u> </u>		Parking/tolls	_
4.00				<u> </u>	Travel Where (city)	Air/rail/boat	
5.00				<u> </u>		Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
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9.00				-	Meals Who	Travel breakfast	
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		Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	oer drive	en		Travel snacks/drinks	
BusResidRental (r)		this day 1 2	3		Why	Client meals	
Investment (i)		Find Odomoston				Total meals	
Personal (p)		End Odometer					
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Notes					Why	Business gifts	
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1	To Do List fo	r Tod	ay			Tax Diary S	system 1	
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Vehicles Vehicle Error each vehicle, enter all (100% of) monies spent for gas and oil, tires, insurance, car washes, repairs, and other operating expenses.	10.00							
For each vehicle, enter all (100% of) monies spent for gas and oil, tires, insurance, car washes, repairs, and other operating expenses. Vehicle 3 expenses	11.00							
2.00 2.00 3.00 4.00 4.00 5.00 6.00 7.00 8.00 Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Investment (i) Erronal (p) End Odometer Commuting (c) Beg Odometer Total miles Notes monies spent for gas and oil, tires, insurance, car washes, repairs, and other operating expenses. Vehicle 2 expenses Vehicle 3 expenses Vehicle 2 expenses Vehicle 3 expenses Vehicle 3 expenses Vehicle 3 expenses Vehicle 2 expenses Vehicle 2 expenses Vehicle 3 expenses Vehicle 4 expenses Vehicle 5 expens	12.00						Vehicle 1 expenses	
3.00 4.00 4.00 5.00 6.00 7.00 8.00 Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Notes other operating expenses. Vehicle 3 expenses Parking/tolls Travel Where (city) Rental car/bus/taxi Why (business reason) Lodging Tips. laundry, other Total triv day (no meals) Who Travel breakfast Who Where Travel dinner Travel dinner Why Client meals Total meals Total meals Total meals Why Client meals Total miles Total miles Notes Why Business gifts Other	1.00					monies spent for gas and oil, tires,	Vehicle 2 expenses	
4.00 5.00 6.00 7.00 8.00 9.00 Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Travel snacks/drinks Why Client meals Total meals Total meals Total meals Total miles Total meals	2.00						Vehicle 3 expenses	
Solution	3.00						Parking/tolls	
Solution Commuting (c) Beg Odometer	4.00						Air/rail/boat	
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8.00 9.00 Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Total miles Notes Total miles	6.00					Why (business reason)	Lodging	
9.00 Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Total miles Total miles Total miles Total miles Meals Who Travel breakfast Who Where Travel snacks/drinks Why Client meals Total meals Total meals For business gifts record To whom Postage Why Business gifts Other Other Other Other	7.00				<u> </u>		Tips. laundry, other	
Total miles this day Whore Travel lunch Where Travel dinner Where Travel dinner Travel snacks/drinks Why Client meals Client meals Total miles T	8.00				<u> </u>		Total trv day (no meals)	
Total miles this day Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Total miles Miscellaneous For business gifts record To whom Postage Why Client meals Miscellaneous For business gifts record To whom Postage Why Other Other Other Other	9.00				<u> </u>		Travel breakfast	
Business (b) Circle vehicle number driven this day Investment (i) Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Total miles Notes Why Client meals Total meals Miscellaneous For business gifts record To whom Postage Why Business gifts Other	10.00				<u> </u>	WIIIO	Travel lunch	
BusResidRental (r) this day Investment (i) 1 2 3 Personal (p) End Odometer Commuting (c) Beg Odometer Total miles Total miles Notes Why Client meals Miscellaneous For business gifts record To whom Postage Why Business gifts Other Other			Total miles this day			Where	Travel dinner	
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To Do List for	Today			Tax Diary S	system 1
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12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00			<u> </u>	Meals Who	Travel breakfast
10.00				WIIO	Travel lunch
	Total miles this day	/		Where	Travel dinner
Business (b)	Circle vehicle num	ber drive	en		Travel snacks/drinks
BusResidRental (r)	this day	3		Why	Client meals
Investment (i)	1 2	J			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
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To Do List fo	r Tod	ay			Tax Diary S	vstem 1	Image: Control of the
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12.00					Vehicles	Vehicle 1 expenses	
1.00					For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses _	
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses _	
3.00						Parking/tolls	
4.00				<u> </u>	Travel Where (city)	Air/rail/boat	
5.00						Rental car/bus/taxi	
6.00					Why (business reason)	Lodging _	
7.00						Tips. laundry, other	
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9.00				<u> </u>	Meals Who	Travel breakfast	
10.00				<u> </u>	******	Travel lunch _	
	1 1	Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks _	
BusResidRental (r)		this day 1 2	3		Why	Client meals	
Investment (i)						Total meals _	
Personal (p)		End Odometer					
Commuting (c)		Beg Odometer			Miscellaneous For business gifts record	Supplies _	
Total miles		Total miles			To whom	Postage _	
Notes					Why	Business gifts _	
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To Do List fo	r Today		Tax Diary S	System 4		
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2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals Who	Travel breakfast _	
10.00				WIIO	Travel lunch _	
	Total miles this day	У		Where	Travel dinner _	
Business (b)	Circle vehicle num	ber driv	en		Travel snacks/drinks	
BusResidRental (r)	this day	3		Why	Client meals _	
Investment (i)					Total meals _	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous	Supplies _	
Total miles	Total miles			For business gifts record To whom	Postage _	
Notes				Why	Business gifts _	
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To Do List fo	r Tod	ay			Tax Diary S	svstem 1	7
1					Circle month	Circle day	
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12.00					Vehicles	Vehicle 1 expenses	
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2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00				<u> </u>	Travel Where (city)	Air/rail/boat	
5.00				<u> </u>		Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
7.00				<u> </u>		Tips. laundry, other	
8.00				<u> </u>		Total trv day (no meals)	
9.00				<u> </u>	Meals Who	Travel breakfast	
10.00				<u> </u>	Wild	Travel lunch	
		Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numl	oer drive	en		Travel snacks/drinks	
BusResidRental (r)		this day	3		Why	Client meals	
Investment (i)			-			Total meals	
Personal (p)		End Odometer					
Commuting (c)		Beg Odometer			Miscellaneous	Supplies _	
Total miles		Total miles			For business gifts record To whom	Postage	
Notes					Why	Business gifts	
						Other	
						Other	
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To Do List for	r Today			Tax Diary S	System 1	C
1				Circle month	Circle day	C
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Appointment	S	vehicle miles	bri pc			
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12.00				Vehicles	Vehicle 1 expenses	
1.00 2.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00			<u> </u>	Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals Who	Travel breakfast	
10.00			<u> </u>	Wild	Travel lunch	
	Total miles this day	/		Where	Travel dinner	
Business (b)	Circle vehicle num	ber drive	en		Travel snacks/drinks	
BusResidRental (r)	this day	3		Why	Client meals	
Investment (i)					Total meals	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous For business gifts record	Supplies	
Total miles	Total miles			To whom	Postage	
Notes				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List fo	r Tod	lay			Tax Diary S	system 1	
1					Circle month	Circle day	J
2						Sun Mon Tue Wed Thu Fri Sat	
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Appointmen	ts		vehicle miles	bri pc			
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8:00							
9.00							
10.00							
11.00							
12.00					Vehicles	Vehicle 1 expenses	
1.00 2.00					For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00					Travel Where (city)	Air/rail/boat	
5.00						Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
7.00				<u> </u>		Tips. laundry, other	
8.00				<u> </u>		Total trv day (no meals)	
9.00				<u> </u>	Meals Who	Travel breakfast	
10.00				<u> </u>	Wild	Travel lunch	
	T	Total miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks	
BusResidRental (r)		this day	3		Why	Client meals	
Investment (i)			-			Total meals	
Personal (p)		End Odometer					
Commuting (c)		Beg Odometer			Miscellaneous	Supplies	
Total miles		Total miles			For business gifts record To whom	Postage	
Notes					Why	Business gifts	
						Other	
						Other	
						Other	

To Do List fo	r Toda	ay			Tax Diary S	System 7
1					Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3						
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6						
Appointment	ts		vehicle miles	bri pc	-	
7:00						
8:00						
9.00						
10.00						
11.00						
12.00					Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00						Parking/tolls
4.00					Travel Where (city)	Air/rail/boat
5.00				<u> </u>		Rental car/bus/taxi
6.00					Why (business reason)	Lodging
7.00						Tips. laundry, other
8.00						Total trv day (no meals)
9.00				<u> </u>	Meals Who	Travel breakfast
10.00				<u> </u>	VVIIO	Travel lunch
	T	Total miles this day			Where	Travel dinner
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)		this day 1 2	3		Why	Client meals
Investment (i)						Total meals
Personal (p)		End Odometer				
Commuting (c)		Beg Odometer			Miscellaneous For business gifts record	Supplies
Total miles		Total miles			To whom	Postage
Notes					Why	Business gifts
						Other
						Other
						Other
					1	

To Do List for	⁻ Today			Tax Diary S	System 71
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
3				ŭ i	
4					
5					
6					
Appointment	s	vehicle miles	bri pc		
7:00					
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel Where (city)	Air/rail/boat
5.00			<u> </u>		Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00			<u> </u>	Meals Who	Travel breakfast
10.00			<u> </u>	Wild	Travel lunch
	Total miles this da	y		Where	Travel dinner
Business (b)	Circle vehicle nun	nber driv	en		Travel snacks/drinks
BusResidRental (r)	this day	3		Why	Client meals
Investment (i)					Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
					Other
					Other
					Other

To Do List for	Today			Tax Diary S	System 22
1				Circle month	
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3					
4					
5					
6					
Appointments	6	vehicle miles	bri pc	-	
7:00					
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00			<u> </u>		Parking/tolls
4.00				Travel Where (city)	Air/rail/boat
5.00					Rental car/bus/taxi
6.00			<u> </u>	Why (business reason)	Lodging
7.00			<u> </u>		Tips. laundry, other
8.00			<u> </u>		Total trv day (no meals)
9.00			<u> </u>	Meals Who	Travel breakfast
10.00					Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)	this day	3		Why	Client meals
Investment (i)		<u> </u>			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous For business gifts record	Supplies
Total miles	Total miles			To whom	Postage
Notes				Why	Business gifts
					Other
					Other
					Other

To Do List fo	r Toda	y			Tax Diary S	System 2	
1					Circle month		
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat		
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Appointment	ts		vehicle miles	bri pc	-		
7:00							
8:00							
9.00							
10.00							
11.00							
12.00					Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses		
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00					Travel Where (city)	Air/rail/boat	
5.00				<u> </u>		Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
7.00						Tips. laundry, other	
8.00						Total trv day (no meals)	
9.00				<u> </u>	Meals Who	Travel breakfast	
10.00				<u> </u>	VVIIO	Travel lunch	
	To	otal miles this day			Where	Travel dinner	
Business (b)		Circle vehicle numb	er drive	en		Travel snacks/drinks	
BusResidRental (r)	th	nis day 1 2	3		Why	Client meals	
Investment (i)						Total meals	
Personal (p)		ind Odometer					
Commuting (c)		eg Odometer			Miscellaneous	Supplies	
Total miles	Te	otal miles			For business gifts record To whom	Postage	
Notes					Why	Business gifts	
						Other	
						Other	
						Other	

To Do List fo	r Today		Tax Diary System 9			
1				Circle month	Circle day	_4
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat		
3						
4						
5						
6						
Appointment	s	vehicle miles	bri pc			
7:00						
8:00						
9.00						
10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat _	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging _	
7.00					Tips. laundry, other _	
8.00					Total trv day (no meals)	_
9.00				Meals	Travel breakfast _	
10.00				Who	Travel lunch _	
	Total miles this da	у		Where	Travel dinner	
Business (b)	Circle vehicle num	nber drive	en		Travel snacks/drinks	
BusResidRental (r)	this day	9		Why	Client meals	
Investment (i)	1 2	ى 			Total meals _	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous	Supplies _	
Total miles	Total miles			For business gifts record To whom	Postage _	
Notes				Why	Business gifts	
				,	Other	
					Other	
					Other	

To Do List for 1	oday			Tax Diary S	
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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4					
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6		1	Ī		
Appointments		vehicle miles	bri pc		
7:00					
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00	4.00			Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals Who	Travel breakfast
10.00				WIIO	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)	this day	3		Why	Client meals
Investment (i)		-			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
					Other
					Other
					Other

To Do List fo	r Today			Tax Diary S	system 76
1				Circle month	Circle day
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat	
3					
4					
5					
6				-	
Appointment	S	veh mile	nicle b es p		
7:00					
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel Where (city)	Air/rail/boat
5.00					Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals Who	Travel breakfast
10.00					Travel lunch
	Total miles this	day		Where	Travel dinner
Business (b)	Circle vehicle no	umber c	driven		Travel snacks/drinks
BusResidRental (r)	this day	2 3		Why	Client meals
Investment (i)					Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous For business gifts record	Supplies
Total miles	Total miles			To whom	Postage
Notes				Why	Business gifts
					Other
					Other
					Other

To Do List for T	oday			Tax Diary S	System 7
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
3					
4					
5					
6					
Appointments		vehicle miles	bri pc		
7:00					
8:00					
9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00	0			Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals Who	Travel breakfast
10.00				WIIO	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)	this day	3		Why	Client meals
Investment (i)	1 2	J			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
					Other
					Other
					Other

To Do List fo	r Today				Tax Diary S	system 9	C
1					Circle month	Circle day	
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat		
3					V		
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Appointment	s		vehicle miles	bri pc			
7:00							
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11.00							
12.00					Vehicles	Vehicle 1 expenses	
1.00					For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00						Parking/tolls	
4.00					Travel Where (city)	Air/rail/boat	
5.00						Rental car/bus/taxi	
6.00				<u> </u>	Why (business reason)	Lodging	
7.00						Tips. laundry, other	
8.00				<u> </u>		Total trv day (no meals)	
9.00					Meals Who	Travel breakfast	
10.00					THIS .	Travel lunch	
	Total miles this	day			Where	Travel dinner	
Business (b)	Circle vehicle r	numb				Travel snacks/drinks	
BusResidRental (r)	this day	2			Why	Client meals	
Investment (i)						Total meals	
Personal (p)	End Odometer						
Commuting (c)	Beg Odometer				Miscellaneous For business gifts record	Supplies	
Total miles	Total miles				To whom	Postage	
Notes					Why	Business gifts	
						Other	
						Other	
						Other	
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To Do List for 1	l oday			Tax Diary S	
1				Circle month	Circle day
2				Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat
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6			T		
Appointments		vehicle miles	bri pc		
7:00					
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9.00					
10.00					
11.00					
12.00				Vehicles	Vehicle 1 expenses
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses
3.00					Parking/tolls
4.00				Travel	Air/rail/boat
5.00				Where (city)	Rental car/bus/taxi
6.00				Why (business reason)	Lodging
7.00					Tips. laundry, other
8.00					Total trv day (no meals)
9.00				Meals	Travel breakfast
10.00				Who	Travel lunch
	Total miles this day			Where	Travel dinner
Business (b)	Circle vehicle numb	er drive	en		Travel snacks/drinks
BusResidRental (r)	this day	2		Why	Client meals
Investment (i)	1 2	1 2 3			Total meals
Personal (p)	End Odometer				
Commuting (c)	Beg Odometer			Miscellaneous	Supplies
Total miles	Total miles			For business gifts record To whom	Postage
Notes				Why	Business gifts
				,	Other
					Other
					Other

To Do List for	· Today			Tax Diary S	System 2	
1				Circle month	Circle day	L
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat		
3				our ring cop cor not bee	ma m cat	
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6				-		
Appointment	S	vehicle miles	bri pc			
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8:00						
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10.00						
11.00						
12.00				Vehicles	Vehicle 1 expenses	
1.00				For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00				insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses	
3.00					Parking/tolls	
4.00				Travel	Air/rail/boat	
5.00				Where (city)	Rental car/bus/taxi	
6.00				Why (business reason)	Lodging	
7.00					Tips. laundry, other	
8.00					Total trv day (no meals)	
9.00				Meals Who	Travel breakfast	
10.00				WIIO	Travel lunch	
	Total miles this day	,		Where	Travel dinner	
Business (b)	Circle vehicle num	ber drive	en		Travel snacks/drinks	
BusResidRental (r)	this day	3		Why	Client meals	
Investment (i)	1 2	J			Total meals	
Personal (p)	End Odometer					
Commuting (c)	Beg Odometer			Miscellaneous	Supplies	
Total miles	Total miles			For business gifts record To whom	Postage	
Notes				Why	Business gifts	
					Other	
					Other	
					Other	

To Do List for	r Today				Tax Diary S	vstem 2	1
1					Circle month	Circle day)
2			Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Sun Mon Tue Wed Thu Fri Sat			
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Appointment	S		vehicle miles	bri pc			
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11.00							
12.00					Vehicles	Vehicle 1 expenses	
1.00					For each vehicle, enter all (100% of) monies spent for gas and oil, tires,	Vehicle 2 expenses	
2.00					insurance, car washes, repairs, and other operating expenses.	Vehicle 3 expenses _	
3.00						Parking/tolls	
4.00					Travel	Air/rail/boat	
5.00					Where (city)	Rental car/bus/taxi	
6.00					Why (business reason)	Lodging	
7.00						Tips. laundry, other	
8.00						Total trv day (no meals)	
9.00					Meals Who	Travel breakfast	
10.00					WIIO	Travel lunch	
	Tota	I miles this day			Where	Travel dinner	
Business (b)		le vehicle numb	oer driven			Travel snacks/drinks	
BusResidRental (r)	this	this day			Why	Client meals	
Investment (i)						Total meals _	
Personal (p)		Odometer					
Commuting (c)		Odometer			Miscellaneous	Supplies _	
Total miles	Total	miles			For business gifts record To whom	Postage _	
Notes					Why	Business gifts	
						Other	
						Other	
						Other	