

Instructions for Form 211, Application for Award for Original Information

General Information: The Whistleblower Office has responsibility for the administration of the whistleblower award program under section 7623 of the Internal Revenue Code. Section 7623 authorizes the payment of awards from the proceeds of amounts the Government collects as a result of the information provided by the whistleblower. **Only written applications are accepted in this program.**

Send completed form along with any supporting information to: Internal Revenue Service
Whistleblower Office - ICE
1973 N. Rulon White Blvd.
M/S 4110
Ogden, UT 84404

Instructions for Completion of Form 211:

Questions 1 – 4 Information about the **Taxpayer** – Provide the taxpayer's name, address, taxpayer identification number – **last 4 digits** (if known), and the taxpayer's date of birth or approximate age.

Question 5 – 6 If you reported the violation to an IRS employee; please provide the employee's name, title and the date the violation was reported. If known, provide contact information.

Questions 7 – 8 If you reported the violation to another Federal or State Agency, please indicate so and identify which agency (es) the violation was reported. **Note:** Information related to this claim will not be shared with any other agency.

Question 9 If you have not previously submitted a Form 211 regarding the same or similar non-compliant activities, or the taxpayer(s) identified in this information have no known relationship to the taxpayer(s) identified in a previously submitted Form 211, check the box for "new submission."

If you are providing additional information regarding the same or similar non-compliant activities identified in a previous submission, and are identifying additional non-complaint activities by the same taxpayer(s), check the box for "supplemental submission." If you are identifying additional taxpayers involved in the same or similar tax non-compliance identified on a previously submitted Form 211, and those additional taxpayers are related to the taxpayer(s) identified on a previously submitted Form 211, check the box for "supplemental submission." A Form 211 helps the Whistleblower Office and the IRS in evaluating a supplemental submission, but is not required. If this is supplemental information list previously assigned claim number(s).

Questions 10 – 11 Indicate the type of tax that has not been paid or the tax liability that has not been reported and describe the alleged violation. Explain why you believe the act described constitutes a violation of the tax laws. Attach all supporting documentation (for example, books and records) to substantiate the claim. If documents or supporting evidence are not in your possession, describe these documents and their location.

Questions 12 – 19 These questions ask how and when you learned of the alleged violation and what relationship, if any, you have to the taxpayer.

Questions 20 – 21 These questions are asking for an estimate of the tax owed and the years/periods that the tax applies.

Questions 22 – 26 Information about the **claimant** – Provide the claimant's name, address, date of birth, Taxpayer Identification Number (**last 4 digits**), email address, and telephone number.

Question 27 Information provided in connection with a claim under this provision of law must be made under an original signed Declaration under Penalty of Perjury. Joint/multiple claimants must be signed by each claimant.

Privacy Act and Paperwork Reduction Act Notice

We ask for the information on this form to carry out the internal revenue laws of the United States. Our authority to ask for this information is 26 USC 6109 and 7623. We collect this information for use in determining the correct amount of any award payable to you under 26 USC 7623. We may disclose this information as authorized by 26 USC 6103, including to the subject taxpayer(s) as needed in a tax compliance investigation and to the Department of Justice for civil and criminal litigation. You are not required to apply for an award. However, if you apply for an award you must provide as much of the requested information as possible. Failure to provide information may delay or prevent processing your request for an award; providing false information may subject you to penalties.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any internal revenue law. Generally, tax returns and return information are confidential, as required by 26 U.S.C. 6103.

The time needed to complete this form will vary depending on individual circumstances. The estimated average time is 45 minutes. If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can email us at "taxforms@irs.gov" (please type "Forms Comment" on the subject line) or write to the Internal Revenue Service, Tax Forms Coordinating Committee, SE: W: CAR: MP: T: T: SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224.

Send the completed Form 211 to the above Ogden address of the Whistleblower Office. Do NOT send the Form 211 to the Tax Forms Coordinating Committee.